

DISABILITIES IN THE WORKPLACE AWARENESS MONTH



UNIVERSITY
OF MIAMI

October 13, 2022

Welcome

Live transcription is enabled for this meeting

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<https://hr.miami.edu/disability-awareness>



Tech That Works for U: MS Office 365 Accessibility Tools for More Effective Communications

DISABILITIES IN THE WORKPLACE AWARENESS MONTH



Objectives for the month

- Reduce myths
- Amplify the diverse voices of the disability community
- Increase awareness and skills to support a diverse and inclusive culture of belonging



Brought to you by Human Resources and the Disability Network Alliance ERG



- Minimize noise
- Stay curious
- Contribute your ideas
- Ask questions
- Send a chat message to UMIT
Support if you experience technical
issues with Zoom



We're all learning together

Who We Are

PRESENTERS



DEREK CESPEDES
UM Information Technology



ANIETTE LAUREDO
Workplace Equity and Inclusion



JARED NORMILE
Microsoft

MODERATORS



KIMBERLY AMAYA
Microsoft



SOFI DIAZ
Microsoft

Tech That Works For U

Office 365 Accessibility Tools for More Effective and Inclusive Communications

Agenda

- Understand how to set up and navigate accessibility settings
- Learn how to create accessible content within Microsoft 365 and Microsoft Teams
- Gain tips for presenting inclusively for all audiences

Over 1 billion people
with disabilities



Disability



Personal
health
condition

Disability



Mismatched
interactions



Investing in Accessibility



Vision

Make your device easier to see or use without a screen



Hearing

Make your device easier to hear or use without sound



Mobility

Make your device easier to use if you have limited reach or strength



Neurodiversity

Make it easier to focus and get things done with Windows



Demonstration

Windows

Microsoft 365

Microsoft Teams

Microsoft Store



Next Steps



Visit Our Tech Talk Page

You can see today's presentation and past Tech Talks at

it.miami.edu/TechTalk

[Email: techtalk@miami.edu](mailto:techtalk@miami.edu)

Our Next Tech Talk

Introduction to Microsoft Forms

Thursday, November 10, 2022

Microsoft Teams Live Event

2:00PM – 3:00PM



Connect with us

Tech That Works for U
it.miami.edu/techtalk

techtalk@miami.edu

Register for events and view presentations and recordings from Disabilities in the Workplace Awareness Month sessions:
<https://hr.miami.edu/disability-awareness>

We need your feedback



<https://forms.office.com/r/FAYsA41SMG>

Thank you for attending this session. See you soon!

Thank 